

## 財務付款須知

### IMPORTANT NOTICE ABOUT PAYMENT

一、拍賣成交後，買家應支付落槌價及相應佣金。拍賣成交日（含成交日）起七日內，買家應向本公司付清購買價款並提取拍賣品，即使買家希望將拍賣品出口，並需要或可能需要出口許可證，此一條款亦適用。

I. In addition to the Hammer Price, the Buyer agrees to pay the applicable commission in respect of such Hammer Price. Payment must be made within 7 calendar days (including the day of Sale) from the day of sale. This applies even if the Buyer wishes to export the lot and export license is (or may be) required.

二、自拍賣成交日（含成交日）的第三十一日起，買家須為本次拍賣會未領取的拍賣品支付儲存費，每件每月港幣八百元。儲存不足一個月者，亦須繳付整月儲存費。儲存費不包括其他額外費用，如保險、包裝和運輸費，其他額外費用將會另行收取。

II. Where Lot(s) is(are) not collected within 30 calendar days (including the day of sale) from the day of sale, the Buyer must pay the monthly storage fee of HK\$800 per lot starting from the 31st day. For storage less than one month, one whole month's storage fee will be charged. All other additional expenses such as insurance, packing and/or transportation costs will be charged separately.

三、本公司接受以下幾種付款方式：

#### 電匯

以電匯的方式直接轉入本公司的銀行賬戶。請將匯款指示連同您的姓名及競投牌號或發票號碼一起交予銀行。

戶行： 香港上海匯豐銀行有限公司  
戶名： 保利香港拍賣有限公司  
號碼： 004-848-360475-838  
收款銀行代號： HSBCHKHKKH  
銀行代碼： 004

戶行： 交通銀行股份有限公司香港分行  
戶名： 保利香港拍賣有限公司  
號碼： 027-536-9-311-5318  
收款銀行代號： COMMHKHH  
銀行代碼： 027

#### 信用卡/銀聯卡

買家如以保利香港拍賣認可之信用卡及/或銀聯卡方式支付購買價款，則需承擔相當於付款金額不多於2.5%之行政費用。本公司接受信用卡付款之上限為港幣1,000,000元（每一場拍賣）。如買家以持卡人不在場方式以信用卡支付貨款，客戶必須填寫“信用卡付款授權書”，並以傳真(852 23039860) / 電郵(cs@polyauction.com.hk) 或郵寄方式送回本公司地址，須受有關條款約束。

#### 支票

本公司接受個人支票及/或公司支票，但請留意買家須於支票承兌後方可提取拍賣品。本公司不接受旅行支票付款。

#### 現金或銀行本票

如以現金或銀行本票繳付款項，則可立即提取拍賣品。惟本公司恕不接受以一筆或多次付款形式用現金支付超過港幣80,000元或同等價值外幣之款項，本公司有權向支付現金的買家或新客戶索取有效身份證明文件、通訊住址證明及現金來源證明。

III. Our company accepts the following types of payment:

#### TELEGRAPHIC TRANSFER

Payment should be made by telegraphic transfer directly to our company's account. Please include your name and paddle number or invoice number with your instructions to the bank.

Bank: The Hongkong and Shanghai Banking Corporation Limited  
Account Name: Poly Auction (Hong Kong) Ltd.  
Account No: 004-848-360475-838  
SWIFT: HSBCHKHKKH  
Bank Code: 004

Bank: Bank of Communications Co., Ltd. Hong Kong Branch  
Account Name: Poly Auction (Hong Kong) Ltd.  
Account No: 027-536-9-311-5318  
SWIFT: COMMHKHH  
Bank Code: 027

#### CREDIT CARD/UNIONPAY CARD

Our company accepts payments by credit cards and/ or Union Pay which is acceptable to Poly Auction (Hong Kong) up to HK\$1,000,000 per auction sale. The Buyer have to bear the administrative charge which is not more than 2.5% of the paid amount. If buyer pay by credit card but not in person, client have to fill in the "Credit Card Authorisation Form" and send back by fax (852 23039860)/ email (cs@polyauction.com.hk) or mail to our office address (subject to conditions).

#### CHEQUE

Our company accepts personal and company cheques, but please be reminded that the purchases will not be released until such cheques have been cleared. Traveler's cheques are not accepted.

#### CASH / CASHIER ORDER

If payment is made by cash or cashier order, the purchases will be released immediately. However, our company does not accept sums exceeding HK\$80,000 (or its equivalent in other currencies) in cash in a single or multiple payments. Our company requests any new clients or purchasers preferring to make a cash payment to provide proof of identity and proof of the permanent address. We reserve the right to seek identification of the source of funds received.

四、所有價款應以港幣支付。如買家以港幣以外的其他貨幣支付，應按買家與本公司約定的匯價折算或按照本公司選擇之銀行於買家付款日前一個工作日公佈的港幣與該貨幣的匯價折算，並以本公司所發出之單據上所列之匯率為準。買家自行承擔所支付之該種外幣兌換成港幣所引致之所有銀行手續費、佣金及/或其他費用。

IV. If the payment made in a currency other than Hong Kong Dollars, we shall charge the Buyer for any currency costs incurred. This will include bank charges, commissions for converting the currency. The exchange rate of Hong Kong Dollars and that currency will be the rate quoted by such bank as selected by the company, in Hong Kong on the date of payment.

五、本公司將向競投登記表格上的姓名及地址發出售出拍賣品的賬單，且登記的姓名及地址不得更改。

V. Our company will issue an invoice of sold lot (s) based on the name and address which is (are) on the Bidding Registration Form and the registered name and address should not be changed and/ or amended.

六、本公司不接受除買家外的任何第三方付款。此項規定亦適用於代理人。如代理人代表他人參與競投，僅接受委託人的付款。除接受買家付款外，本公司保留拒收其他來源付款的權利。

VI. Our company does not accept payment from any third party other than the Buyer. This applies to agent as well. If the agent participates in the auction on behalf of any others, we only accept payment from the principal. Except payment from the Buyer directly, our company reserves the right to reject payments from other sources.